

Chandigarh Smart City Limited (CSCL)

Chandigarh Smart Governance System

OBPAS – Drawing Manual (Urban)

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1 Introduction

1.1 Background

Smart Cities Mission was launched by Government of India on 25th June, 2015. Chandigarh city was selected among 100 cities to be developed as smart city in India due to various achievements, initiatives and all- inclusive approach. Accordingly, Chandigarh city had submitted "Smart City Proposal" (SCP) to Ministry of Urban Development, Government of India with required consent of UT of Chandigarh and statutory authority of Municipal Corporation Chandigarh.

As part of projects list stated in the SCP Chandigarh, Chandigarh Smart City Ltd. (CSCL) with PwC as implementation agency are under execution process of project - 'Implementation of e-Governance services for Chandigarh Smart city'.

The key objective of this project is to establish a collaborative framework where input from different functional departments such as transport, water, fire, police, meteorology, e-governance, etc. can be assimilated and analyzed on a single platform; consequently, resulting in aggregated city level information. Further this aggregate city level information can be converted to actionable intelligence, which would be propagated to relevant stakeholders and citizens. Through this project Chandigarh desires to foster the development of a smart ecosystem that supports digital applications and ensures seamless steady state operations and real time tracking of services and vital city metrics throughout the city and in government departments. Online Building Plan Approval System (OBPAS) is one of the modules for implementation as part of project scope.

OBPAS platform envisages complete automation and digitization of all processes related to existing building approval at Chandigarh. There are broadly 2 types of building approval processes – Urban building approval: which undergoes approval process through Chief Architect office, estate department, and concerned departments and establishments from MCC; Rural building approval: which undergoes approval process through estate department, and other concerned departments and establishments from MCC. Estate department in MCC is responsible for provision of Building approval as well as occupancy certificates to the applicant for urban properties and MCC for rural properties.

1.2 Salient features of OBPS solution Chandigarh

- Software based verification of building plans and details, for compliance with the various regulations. defined in Chandigarh bye-laws, Zoning plans, architectural controls.
- An overall transformation in the concept of conventional plan scrutiny process.
- Minimizes the human interventions in plan scrutiny.
- Facilitate online approvals of building permit and Occupancy certificate applications.
- Improved transparency in the building permit process.
- Better precision in interpretations of the various rules.
- Facility for checking conformity with the rules of the plans and details prior to official submission.
- Only the rule complied plans and details can be officially submitted for permit application.



2 Guidelines for preparation of drawings

2.1 General guidelines

- All drawings shall be drawn in 1:1 scale, in feet, in model space.
- All required details as per this guideline shall be submitted in a single drawing, drawn in model space.
- All details shall be furnished using closed polygon with polylines, lines, texts, dimensions etc. to be incorporated in layers, index colours as specified in this guideline.
- It is instructed to the architects to keep all the layers and details in the drawing as per CA department and Estate department standards. Over and above this, prepare drawing for features scrutiny in dxf format as per this drawing manual. It is recommended to freeze the layers that may not be relevant while preparation of drawing.
- The drawing shall be saved in .dxf format and to be uploaded for the rule validation.
- Detailed drawings (Floor plan, elevations, sections, site plan etc.) incorporating all specifics as per guidelines mentioned on Bye-laws and documents listed in the OBPS portal, set to scale and paper size specified in the guidelines in pdf format. These pdf files are to be separately uploaded after .dxf file scrutiny.
- In pdf drawing uploaded, one blank space of 10 cm x 10 cm shall be kept on bottom right corner of every sheets, for approval stamping.
- The drawings shall be prepared by matching the various entries in the drawings with the properties of layers of the supplied layer matrix.
- The layer template file, which can be downloaded along with these guidelines, contains all the layers which are used by the system and can be made use while creating .dxf. drawings required for rule validation.
- Wherever details are to be furnished as dimensions, these are to be incorporated using dimension tools, and shall not be exploded/edited.
- Wherever one or more polygons/ dimensions/ lines/ depicting different parameters are required to overlap, it shall be ensured that, no gaps/ spaces are left in between.
- The use of layers/ Texts/ colour conventions specified by these guidelines to designate a parameter shall be restricted to that entity only and shall not be used elsewhere in the drawing.
- The drawing may get aborted if it does not adhere to the guidelines mentioned in the document.



Figure 1 Process for preparation of drawing



2.2 Units settings in drawing

- System accepts drawing in unit Feet.
- Put drawing unit length type Architectural
- Put drawing unit angle type Decimal degrees
- Put drawing light intensity units International
- Put dimension style unit formal Architectural
- Use precision 0' 0 1/2"

Deviation from above mentioned settings will get the drawing rejected by the scrutiny system.



2.3 Layers for drawing preparation

2.3.1 Layers to be drawn on the site plan

S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
1	Plot area	PLOT_BOUNDARY	Draw as Polygon around the plot boundary	70	Mandatory as per rule
2	Ground Coverage area	BLK_n_COVERED_AREA	Draw as Polygon around the coverage area	140	Mandatory as per rule
		BLK_n_COVERED_AREA_ DEDUCT	Draw as Polygon around the area for coverage deduction	140	Mandatory as per rule
3	Setbacks (feet drawing)	BLK_n_LVL_n_BLDG_FOO T_PRINT	Draw as closed polygon, using poly line on site plan. Polygon shall outline the building area.	As per occupancy type	Mandatory as per rule
		BLK_n_LVL_n_FRONT_ SETBACK	Setback dimension on site plan using dimension tool	2	Mandatory as per rule
		BLK_n_LVL_n_FRONT_ SETBACK	Draw as closed polygon, using poly line on site plan. Polygon shall be touching the corners of building block and plot boundary.	2	Mandatory as per rule
		BLK_n_LVL_n_SIDE_SETB ACK1	Setback dimension on site plan using dimension tool	2	Mandatory as per zoning plan
		BLK_n_LVL_n_SIDE_ SETBACK 1	Left side setback - Draw as closed polygon, using poly line on site plan. Polygon shall be touching the corners of building block and plot boundary.	171	Mandatory as per zoning plan
		BLK_n_LVL_n_SIDE_ SETBACK 2	Setback dimension on site plan using dimension tool	2	Mandatory as per zoning plan



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
		BLK_n_LVL_n_SIDE_ SETBACK 2	Right side setback - Draw as closed polygon, using poly line on site plan. Polygon shall be touching the corners of building block and plot boundary.	102	Mandatory as per zoning plan
		BLK_n_LVL_n_REAR_ SETBACK	Setback dimension on site plan using dimension tool	2	Mandatory as per rule
		BLK_n_LVL_n_REAR_ SETBACK	Draw as closed polygon, using poly line on site plan. Polygon shall be touching the corners of building block and plot boundary.	11	Mandatory as per rule
4	Rainwater harvesting tank	RWH	Draw polygon around the tank;		Mandatory as per rule
			Add text for Rainwater Harvesting tank capacity RWH_CAPACITY_L=n	4	Mandatory as per rule
5	Parking	OPEN_PARKING	Draw polygon for each ECS	7	Mandatory as per rule
		VISITOR_PARKING	Draw a polygon over Visitor Parking space	7	Mandatory in the group housing
6	Construction in back yard	ACCBLK_1	Draw polygon around the back- courtyard construction	7	Optional as per design
			Text to be written	7	Optional as per design
			HEIGHT_ACCBLK_1=	/	Optional as per design
		ACCBLK_1_WIDTH_COUR TYARD	Draw dimension of width	7	Optional as per design
7	Organized green parks	BLK_n_PLANTATION_GRE	Draw polygon	7	Optional as per design



2.3.2 Layers to be drawn on the Floor Plans

S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
1	FAR (new constructio n and Reconstruc tion)	BLK_n_FLR_n_BLT_UP_AR EA	Draw as polygon on each floor outlining build up area	As per occupanc y type	Mandatory as per rule
	,	BLK_n_FLR_n_BLT_UP_AR EA_DEDUCT	Draw as polygon on each floor outlining build up area for FAR deduction as per 10.7 of CBRL 2017	As per occupanc y type	Mandatory as per rule
2	FAR (addition and alteration)	BLK_n_FLR_n_BLT_UP_AR EA_EXISTING	Draw as polygon on each floor outlining build up area	As per occupanc y type	Mandatory as per rule
		BLK_n_FLR_n_BLT_UP_AR EA	Draw as polygon on each floor outlining build up area	As per occupanc y type	Mandatory as per rule
		BLK_n_FLR_n_BLT_UP_AR EA_DEDUCT_EXISTING	Draw as polygon on each floor outlining build up area for FAR deduction as per 10.7 of CBR	As per occupanc y type	Mandatory as per rule
		BLK_n_FLR_n_BLT_UP_AR EA_DEDUCT	Draw as polygon on each floor outlining build up area for FAR deduction as per 10.7 of CBR	As per occupanc y type	Mandatory as per rule
3	General Staircase	BLK_n_FLR_n_STAIR_n	Draw Polygon around staircase layout;	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
			Add floor height in same layer with text FLR_HT_M=n		Mandatory in New Construction and reconstruction; not mandatory in previously approved area
		BLK_n_FLR_n_STAIR_n_FL IGHT_n	Draw Polygon around each flight in staircase	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Number of rises by drawing lines	3	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight width	2	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight length	1	Mandatory in New Construction and reconstruction; not mandatory in previously approved area



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
		BLK_n_FLR_n_STAIR_n_L ANDING_n	Polygon around each landing	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight width	2	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight length	1	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
4	Private Staircase	BLK_n_FLR_n_PRIVATEST AIR_n	Draw Polygon around staircase layout;	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Add floor height in same layer with text FLR_HT_M=n	,	Mandatory in New Construction and reconstruction; not mandatory in previously approved area



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
		BLK_n_FLR_n_PRIVATEST AIR_n_FLIGHT_n	Draw Polygon around each flight in staircase	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Number of rises by drawing lines	3	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight width	2	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight length	1	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
		BLK_n_FLR_n_PRIVATEST AIR_n_LANDING_n	Polygon around each landing	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
			Dimension for flight width	2	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
			Dimension for flight length	1	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
5	Spiral Staircase	BLK_n_FLR_n_SPIRAL_FIR E_STAIR_n	Draw Circle	7	Mandatory in New Construction and reconstruction; not mandatory in previously approved area
6	Chhaja/Bal cony/Proje ctions	BLK_n_FLR_n_CHAJJA	Draw polygon around each chajja	7	Optional as per design
7	Lift	BLK_n_FLR_n_LIFT_1	Draw polygon to mark lift location	19,155,72	Optional as per design
8	Ramp	BLK_n_DA_RAMP	Draw polygon	7	Optional as per design
			With text eg. SLOPE=1IN12	/	Optional as per design
9	Vehicle Ramp	BLK_n_VEHICLE_RAMP_n	Draw polygon	7	Optional as per design
			With text eg. SLOPE=1IN12		Optional as per design
10		BLK_n_FLR_n_STILT	Draw polygon for each ECS	7	Mandatory as per rule



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
		BLK_n_FLR_n_COVERED PARKING	Draw polygon for each ECS	7	Mandatory as per rule
		TWO_WHEELER_PARKING	Draw polygon for each ECS	7	Mandatory as per rule
11	Light and Ventilation	BLK_n_FLR_n_ROOM_n_LI GHT_VENTILATION_n	Draw polygon with dimension of window on the floor plan	RGB 19,155,72	Mandatory where habitable room is provided
12	Carpet Area	BLK_n_FLR_n_CARPET_A REA	Draw carpet area of each floor using polygon	As per occupanc y type	Optional
		BLK_n_FLR_n_CRPT_ARE A_DEDUCT	Draw carpet area of each floor using polygon	As per occupanc y type	Optional
13	Ventilation Shaft	BLK_n_FLR_n_VENTILATI ON_SHAFT	Draw polygon	7	Optional as per design
14	Interior courtyard for light & ventilation	BLK_n_FLR_n_COURTYAR D_INNER	Draw polygon	7	Optional as per design
15	Verandah for light & Ventilation	BLK_n_FLR_n_VERANDAH	Draw polygon	7	Optional as per design
			Draw dimension of sides		Optional as per design
16	Servant quarter	BLK_n_FLR_n_BLT_UP_AR EA	Draw Polygon around servant quarter in floor plan	35	Mandatory as per rule
17	Profession als/ consultants space	BLK_n_FLR_n_BLT_UP_AR EA	Draw Polygon in floor plan	24	Optional as per design



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
18	STD/ PCO/ fax and photostat machine	BLK_n_FLR_n_BLT_UP_AR EA	Draw polygon	13	Optional as per design
19	Creche and paying guest facility	BLK_n_FLR_n_BLT_UP_AR EA	Draw polygon	15	Optional as per design
20	Dwelling unit	BLK_n_FLR_n_UNITFA	Draw Polygon	As per occupanc y type	Mandatory in grouped housing
21	EWS	BLK_n_FLR_n_UNITFA	Draw Polygon	33	Mandatory in grouped housing
22	Mezzanine floor	BLK_n_FLR_n_BLT_UP_AR EA_MEZ_%s	Draw polygon	As per occupanc	Optional as per design
			Dimension	y type	Optional as per design
		BLK_n_FLR_n_BLT_UP_AR EA_DEDUCT_MEZ_k	Draw polygon	As per occupanc y type	Optional as per design
23	Gallery Floor				
24	Handicapp ed WC	BLK_n_FLR_n_SP_WC	Draw polygon for males	1	Optional as per design
25			Draw polygon for females	2	Optional as per design
			Draw polygon for common	3	Optional as per design
26	Wash basin	BLK_n_FLR_n_WASH	Draw polygon for males	7	Optional as per design
27	WC	BLK_n_FLR_n_WATER_CL OSET	Draw polygon for males	1	Mandatory as per rule



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
			Draw polygon for females	2	Mandatory as per rule
			Draw polygon for common	3	Mandatory as per rule
28	Urinals	BLK_n_FLR_n_URINAL	Draw polygon for males	1	Mandatory as per rule; Optional for residential plotted
			Draw polygon for females	2	Mandatory as per rule; Optional for residential plotted
			Draw polygon for common	3	Mandatory as per rule; Optional for residential plotted
29	Bath	BLK_n_FLR_n_BATH	Draw polygon for males	1	Mandatory as per rule
			Draw polygon for females	2	Mandatory as per rule
			Draw polygon for common	3	Mandatory as per rule
30	General Toilet	BLK_n_FLR_n_WC_BATH	Draw polygon for males	1	Mandatory as per rule
			Draw polygon for females	2	Mandatory as per rule
			Draw polygon for common	3	Mandatory as per rule
31	Drinking water	DRINKING_WATER	Draw Polygon	7	Mandatory as per rule; Optional for residential plotted



2.3.3 Layers to be drawn on the Floor Plans and Sectional Elevations

S.n o.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
1	Kitchen	BLK_n_FLR_n_KITCHEN	Draw polygon for kitchen area calculation in floor plan and dimension in section for kitchen clear height	1	Mandatory as per rule
2	Habitable room	BLK_n_FLR_n_REGULAR_RO OM_n	Draw polygon for each habitable room on floor plan		Mandatory as per rule
			Draw dimension of room height for respective room in sectional elevation	1	Mandatory as per rule
3	Minimum passage/ corridor	PASSAGE	Draw Passage width with dimension	1	Optional as per design
			Draw Passage height with dimension	2	Optional as per design



2.3.4 Layers to be drawn on the Sectional Elevations or Building Elevation

S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?	
1	Height of building	BLK_n_HT_OF_BLDG	Draw as dimension on building section	5	Mandatory as per rule	
2	Plinth height	BLK_n_PLINTH_HEIGHT	Draw dimension of plinth height	7	Mandatory as per rule	
3	Basement floor height	BLK_n_FLR 1_BLDG_FOOTPRINT	Draw Dimension of basement floor clear height (beam to floor/ceiling to floor)	1	Mandatory if basement is provided	
4	Parapet/Railing	BLK_n_PARAPET_HT	Draw dimension for all railings (except staircase railing and service zone railing)	3	Optional as per design	
			Draw dimension for staircase railing	2	Optional as per design	
			Draw dimension for service zone railing	1	Optional as per design	
5	Headroom	BLK_n_STAIR_HEADROOM	Draw dimension	7	Mandatory where staircase is proposed	
6	Mumty	BLK_n_MUMTY_HT	Draw dimension of stair cover height	7	Optional as per design	
7	Gate	MAIN_GATE	Draw polygon outlining main gate size	7	Mandatory as per rule	
		MAIN_GATE	Use dimension tool to draw main gate height	1	Mandatory as per rule	
		MAIN_GATE	Use dimension tool to draw main gate width	2	Mandatory as per rule	
		WICKET_GATE	Draw polygon outlining wicket gate size	7	Mandatory as per rule	



S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
		WICKET_GATE	Use dimension tool to draw wicket gate height	1	Mandatory as per rule
		WICKET_GATE	Use dimension tool to draw wicket gate width	2	Mandatory as per rule
8	Boundary wall	COMPOUNDWALL	Draw Dimension of front compound wall	1	Mandatory as per rule
		COMPOUNDWALL	Draw Dimension of rear compound wall	2	Mandatory as per rule
		COMPOUNDWALL	Draw Dimension of railing	3	Mandatory as per rule
9	Basement distance from existed building without basement	BLK_n_LVL_1_BASEMENT	Draw dimension	7	Optional as per design
10	General Toilet height	BLK_n_FLR_n_WC_BATH_HT	Draw dimension on toilet section (male)	1	Mandatory as per rule
			Draw dimension on toilet section (female)	2	Mandatory as per rule
			Draw dimension on toilet section (common)	3	Mandatory as per rule



2.3.5 Layers to be drawn on the terrace plan

S.no.	Feature	Layer Name	Drawing guidelines	Layer Colour	Required in Drawing?
1	Solar water heating system	SOLAR_WATER_HEATER	Draw polygon to mention location	7	Mandatory as per rule
2	Solar photo voltaic	SOLAR_PANEL	Draw polygon to mention location	3	Mandatory as per rule
3	Service zone on terrace	BLK_n_TERRACESERVICE_UTILITYDISTANCE	Draw Dimension for front and rear sides from terrace railing parapet	37	Mandatory as per rule
			Draw Dimension for left and right sides from terrace railing parapet.	39	Mandatory as per rule



2.4 Layer colour as per occupancy type

S.no.	Occupancy	Sub-occupancy	Layer colour
1.	Residential	Plotted	25
2.	Residential	Grouped	2
3.	Residential	High Rise Buildings	27
4.	Commercial	SCO'S/ SCF'S / BAYSHOP'S/ SEMI INDUSTRIAL	30
5.	Commercial	BOOTHS	60
6.	Commercial	HOTEL	23
7.	Commercial	MULTIPLEX/MALLS (specifically earmarked sites)	51
8.	Commercial	COMMERCIAL (converted from Industrial)	26
9.	Commercial	Banquet hall/ marriage palaces	28
10.	Commercial	Bulk building material	29
11.	Commercial	Timber site (single storey)	45
12.	Commercial	Theatre converted into multiplex	31



13.	Commercial	Coal Depot	50
14.	Commercial	Petrol Pump	48
15.	Industrial	Governed by Architectural Controls	245
16.	Industrial	Governed by Zoning Plans	14
17.	Public / Semi- Public Buildings	Dispensary	243
18.	Public / Semi- Public Buildings	Police Station	44
19.	Public / Semi- Public Buildings	Fire Station	43
20.	Public / Semi- Public Buildings	Nursing home	46
21.	Public / Semi- Public Buildings	Hospital	244
22.	Public / Semi- Public Buildings	Community centre/Janj Ghar	246
23.	Public / Semi- Public Buildings	Sports Stadium	248
24.	Public / Semi- Public Buildings	Cultural and Non-Academic institutional sites	230
25.	Public / Semi- Public Buildings	Religious	240
26.	Educational institutes	Education city (Sarangpur)	10
27.	Educational institutes	Educational/ Academic	4



28.	Educational institutes	Hostels	19
29.	IT Park	Main Campus (above 6 acre)	32
30.	IT Park	Small Campus (2 to 6 acre)	215
31.	IT Park	built to suite site (2 acre or below)	216
32.	Railway Station	Railway Station	16
33.	IT Habitat	Hospital	17
34.	IT Habitat	COMMERCIAL/ HOTEL	18
35.	IT Habitat	Club	21
36.	IT Habitat	RESIDENTIAL	22
37.	IT Habitat	Government housing	34
38.	Integrated projects	Institutional (70%)	36
39.	Integrated projects	Residential (25%)	38
40.	Integrated projects	Commercial (5%)	40
41.	Transit Oriented Development (TOD)	Transit Oriented Development (TOD)	42



2.5 Layer PLAN_INFO

S.no.	Кеу	Description	Expected response format
1	PLOT_AREA_M2	Plot area	Numeric value with decimal
2	ZONE	Zone	SOUTH / CENTRE / EAST
3	SECTOR_NUMBER	Sector Number	Eg. 38A, 11A, 23B
4	PLOT_TYPE	Plot area type	MARLA / ONE_KANAL / TWO_KANAL / ABOVE_TWO_KANAL
5	PLOT_NUMBER	Plot number	Eg. 40, 1421, 355, 366P, 98P (As given in the zoning plans)
6	FLUSHING_UNITS_VOLUME_ABOVE_S EVEN_LITRES	Is Flushing unit volume above permissible 7I limit?	NO
7	ROOT_BOUNDARY_TYPE	Root Boundary Type	URBAN / RURAL
8	DEMOLITION_AREA	Demolition area	Eg. 30, 40, 50
9	TOTAL_USERS	Total number of Users in the proposed building	Numeric value. Eg. 4,5,10 etc.
10	SOLAR_PHOTOVOLTAIC_KWP	In case Photo voltaic layer is available in drawing, capacity of solar photovoltaic panels	Numeric value. Eg. 2 instead of 2KWP
11	EXISTING_BUILDING_CONSTRUCTED_ WITHOUT_BASEMENT	Whether existing building constructed without basement ?	YES/NO
12	ARTIFICIAL_AND_MECHANICAL_VENTI LATION_PROVIDED	Whether Artificial and Mechanical ventilators provided ?	YES/NO
13	SOIL_OR_VENTILATION_PIPE_EXTERN AL_WALL	Whether any Soil or Ventilating pipe on building external face without pipe duct or embedded in the wall ?	NO



14	WHETHER_STAIRCASE_TOUCHING_LI FT_SHAFT	Whether any Staircase touching lift shaft ?	NO
15	BASEMENT_SERVICES_PRINTING PRESS_A.C. PLANTS_ELECTRICAL PANELS_FILTRATIONPLANTS_LAUNDR YPLANTS_OR_MACHINES_ AUTOMATED/STACK PARKING	n case of the services such as Printing Press, lifts, A.C. Plants, Electrical Panels, Filtration Plants, Laundry Plants or Machines relating with the services relating to the use of the site and provision of automated/stack parking related with the services relating to the use of the site, the clear height up to 16'- 6" shall be allowed subject to the condition that no mezzanine floor shall be permitted after ensuring the structural stability and provision of the Fire Safety Rules.	NO
16	SERVICE_FLOOR_HEIGHT_M	Service floor height shall not exceed 2.25 meter from floor to ceiling.	NA/numeric value. Eg. 10, 10.25, 10.5
17	FIRE_SAFETY_PROVISIONS_AS_PER_ NBC_DFPF_FSA	Fire Safety provisions as per National Building Code of India, and Delhi Fire Prevention and Fire Safety Act, 1986 as extended to UT, Chandigarh.	YES/NO
18	EXIT_REQUIREMENT_FIRE_&_LIFE_SA FETY_AS_PER_NBC	'Fire and Life Safety' exit requirements as per National Building Code of India.	YES/NO
19	COMBUSTIBLE_MATERIAL_IN_FIRE_TO WER	No combustible material shall be allowed in the fire tower.	YES/NO/NA
20	DAMP_PROOFING_AT_BASEMENT	Is there Damp proofing proposed in case basement is proposed in the building	YES/NO/NA



21	HOSPITAL_BEDDED	How many bedded is the hospital	NA
22	HOSPITAL_TYPE	What is the type of hospital	NA
23	SOLOR_WATER_HEATING_IN_LTR	In case Solar water heater layer is available in drawing, capacity of solar water heating system in liter	Numeric value. Eg. 1000, 2000 etc.
24	RESIDENTIAL_NO_OWNER	Number of owners of the building	Numeric value. Eg. 1, 2,3 etc.
25	IS_ACADAMIC_BOARDING	is the building academic boarding institution?	YES/NO/NA
26	No_OF_WARD	Number of ward	YES/NO/NA
27	IS_DRINKING_WATER_ON_EACH_FLO OR	Is there provision of drinking water at each floor?	YES
28	MULTI_BAY_PARTITIONS_NUMBER	What are the number of partition done in one bay	NA/Numeric value. Eg. 1, 2,3 etc.
29	EXCESS_COVERAGE_6_INCH_BEYON D_BUILD_UP_AREA	Is the building constructed beyond 6" from zoning line?	NO/YES/NA
30	PLOT_LENGTH	Plot Length	Numeric value. Eg. 70, 75.5, 90 etc.
31	PLOT_WIDTH	Plot Width	Numeric value. Eg. 23.5, 26.75, 30 etc.
32	BLOCK_1_STAIR_COVERS_AREA	Area of mumty on terrace	Numeric value. Eg. 95,100,105 etc.
33	IS_SECURITY_FEE_APPLICABLE	Whether the security fee is applicable or not	YES/NO
34	IS_RULE_5_APPLICABLE	Whether the Rule 5 is applicable or not	YES/NO (If the response is YES then polygon is required in colour 6



			layer BLK_n_FLR_n_BLT_UP_AREA)
35	IS_ADDITIONAL_AREA_APPLICABLE	Whether the Additional area is applicable or not	YES/NO (If the response is YES then polygon is required in colour 1 layer BLK_n_FLR_n_BLT_UP_AREA)



3 Reply to Letter to Party

Pernit Fee Details	t ep 1: Check the fee c ble	alculation done	by the application, a	ind verify it v	with your a	rea and	fee ca	lculation
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Pernit Fee Details						4	All dimension	ns are in feet or squ
Structury fee Structury fee Structury fee 3 Labour cess 81.225 3 Labour cess 81.225 4 Security fee 10.000 5 Security fee 10.000 6 Additional Coverage fee 37.74 7 Total Amount 135.39 Per Check the requirements asked by the department on Letter to party Page – Click on LP Repty 7 WW Building Plan Approval Application Details Very Building Plan Approval Application Details Very Details raised by officials : Corpe	APPLICATION DETAILS DOCUMENT DET	TAILS PLAN INSPECTION	FEE DETAILS LETTER TO PARTY DET	AILS				
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a Rule 5 Re 0 a dots ress 81,225 4 GT (BH of Scuthy (Be) 0,700 5 Security fee 10,000 a distional Coverage fee 13,339 color Parts P		Serial No.	Fee Description		Amount (Rs)		
3 Labour cess 61225 4 GST (1986 of scrutiny fee) 975 5 Security fee 10000 6 Additional Coverage fee 37,374 1 Total Amount 135,359								
4 GT (18% of strutting fee) 97 5 Security fee 10000 6 Additional Coverage fee 37.34 1 Total Amount 158.59								
5 Security fee 1000 6 Additional Coverage fee 2774 135.359 Total Amount 135.359 c) Check the requirements asked by the department on Letter to party Page – Click on LP Reply Were Building Plan Approval Application Details PPLICATION DETAILS PLAN INSPECTION FEE DETAILS ETTER TO PARTY DETAILS Mathematication, Deviation, Additional document required Mathematication, Deviation, Additional document required Core								
6 Additional Coverage fee 37.74 1 Total Amount 135.359 cp 2: Check the requirements asked by the department on Letter to party Page – Click on LP Reply Soon View Building Plan Approval Application Details PRUCATION DETAILS PRUCATION DE								
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Letter To Party Reply				
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ccupancy	Residential	Building Plan Scrutiny Number		DCR22021FMLCQ
ervice Type	Reconstruction			
echnical Person Licensee Type	Architect	Technical Person Licensee Nam	ne	UT Architect
oplication No	00292-2021-CL	Application Date		08/02/2021
emarks	N/A	Application Type		Below two Kanal
etter to Party Details				
tter to Party Number	2020-21-32	Letter To Party Date	08/02/2021	
	Document Clarification , Deviation document required	, Additional Letter to Party Sent Date	08/02/2021	
tter to party Description	Kindly re-submit the case after add	ressing following clarification		
P Reply Date *		Letter to Party Reply Remar	ks	
				10
p 4: Attach all the mandate	ory documents as	sked for resubmission		
	ory documents as	sked for resubmission		
Letter To Party Reply	ory documents as	sked for resubmission		
Letter To Party Reply	ory documents as	sked for resubmission		Attachment document should not exceed 5 MB
p 4: Attach all the mandate Letter To Party Reply Inclose General Documents - Check List ocument Name site plan showing the position of Plot proposed to be b	Mandatory			
Letter To Party Reply	Mandatory	Remarks		
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Letter To Party Reply Close General Documents - Check List ocument Name site plan showing the position of Plot proposed to be b ttested Copy of partnership deed, authorization letter in	Mandatory uilt upon	Remarks		
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Letter To Party Reply nclose General Documents - Check List ocument Name site plan showing the position of Plot proposed to be b tested Copy of partnership deed, authorization letter ir uthorized signatory/ partner to apply for Revised Buildin uplicable in case of property owned by Partnership Fin	Mandatory uilt upon	Remarks	A	
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Letter To Party Reply close General Documents - Check List ocument Name site plan showing the position of Plot proposed to be b ttested Copy of partnership deed, authorization letter in uthorized signatory/ partner to apply for Revised Buildin upplicable in case of property owned by Partnership Firr ir plots above 2 kanal ttested copy of Memorandum of Articles and Associatio issolution in favor of authorized signatory/ Director of th piply for Revised Building Plan. (Application in case of or pip) for Revised Building Plan. (Application in case of pro-	Mandatory uilt upon Infavor of the Ing Plan. m). Applicable n copy of Infavoration	Remarks		document should not exceed 5 MB
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Letter To Party Reply conception of Plot proposed to be be tested Copy of partnership deed, authorization letter in authorized signatory/ partner to apply for Revised Buildin uthorized signatory/ partner to apply for Revised Buildin pplicable in case of property owned by Partnership Firr ir plots above 2 kanal tested copy of Memorandum of Articles and Association issolution in favor of authorized signatory/ Director of th pply for Revised Building Plan. (Application in case of pr y the Company). Applicable for plots above 2 Kanal uthority letter for private architect is required from owr agarding submission / correspondence / receipt of sance pplicable for plots below 2 kanal)	Mandatory uilt upon in favor of the ing Plan. m). Applicable in copy of ie Company to operty owned her (s) tioned plan.	Remarks		document should not exceed 5 MB
Letter To Party Reply	Mandatory uilt upon a favor of the gplan. m). Applicable n copy of coperty owned a favor of the company to operty owned a favor operty	Remarks		document should not exceed 5 MB

1. Area details provided in the drawing may not be as expected

Add the remaining area for which the calculation was not done by the system. For eg. Scrutiny fee according to the 'fee detials' = 4813 and you have calculated the Scrutiny fee = 5000, you can add (5000-44813)/1.25=150 in the letter to party screen as mentioned below. (1.25 is the per square feet charge for scrutiny fee)



2. Area details provided by you in details table are not accurate

Please check the FAR in the Scruty report, and all the proposed and existing areas. Make your details same as scrutiny report details

Step 5: Modification of fee through letter to party

Put the area to be added in the fee calculation over and above already calculated fees mentioned in the fee detail for e.g if labour cess fee in fee detail is 1,000INR but as per calculation it is expected to be 1,500INR, then applicant shall add in the labour cess floor 0 value as under

(1,500-1,000)/15 = **33.33**

Fee Wise Areas				
Fee & Floor	Mandatory		Area	Remarks
Labour cess Floor 0	No		10	N/A
Labour cess Floor 1	No			N/A
Labour cess Floor 2	No			N/A
Labour cess Floor 3	No			N/A
Labour cess Floor 4	Put the area to be			N/A
Additional Coverage fee Floor 0	added in the fee	N	20	N/A
Additional Coverage fee Floor 1	calculation over	$ \longrightarrow $	30	N/A
Additional Coverage fee Floor 2	and above already calculated fees			N/A
Rule 5 fee Floor 0	mentioned in the			N/A
Rule 5 fee Floor 1	fee detail.			N/A
Rule 5 fee Floor 2				N/A
Rule 5 fee Floor 3	No			N/A
Rule 5 fee Floor 4	No			N/A
Scrutiny fee Floor 0	No			N/A
Security fee Floor 0	No		Yes 🗸	N/A
		Reply Close		

Note: - If you have received multiple Letter to Party from the department, your latest reply will be considered as a final reply.



Re-submission of the drawing: -

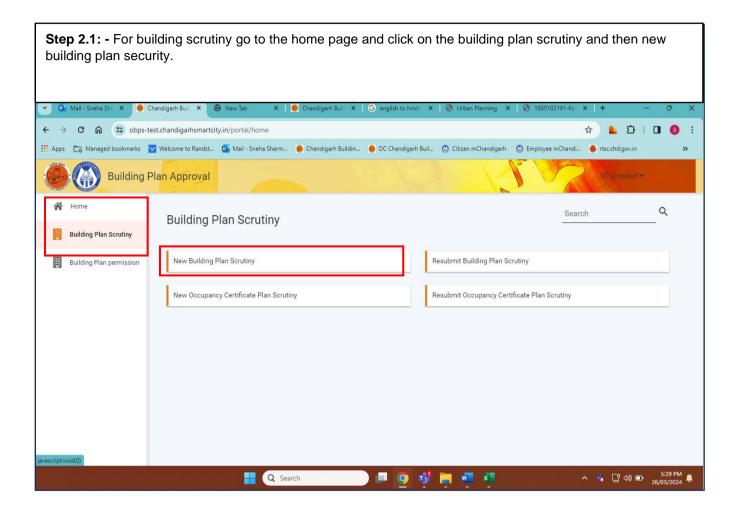
	View	Building P	lan Approval Application Details						
PLICATI	ON DETAILS	DOCUM	ENT DETAILS PLAN INSPECTION FEE DETAILS	DETAILS			All dimensions a	re in feet or so	quare feet
etter T	o Party D	etails rais	ed by different officials :-						
Serial No.	LP Number	LP Date	LP Reason	LP Sent Date	LP Print	LP Reply Date	LP Reply	LP Reply Print	Action
1	2023-24- 84	27/03/2024	Building Plan Scrutiny	27/03/2024	🕀 Print	N/A	🕇 LP Reply	🕀 Print	Tiew (***
2	2023-24- 83	26/03/2024	Building Plan Scrutiny	26/03/2024	🔒 Print	26/03/2024	LP Reply Received	🔒 Print	Tiew (***
3	2023-24- 82	14/03/2024	Document Clarification , Deviation , Additional details required , Building Plan Scrutiny	14/03/2024	🕀 Print	14/03/2024	LP Reply Received	🕀 Print	Tiew (***
4	2023-24- 81	14/03/2024	Building Plan Scrutiny	14/03/2024	🔒 Print	14/03/2024	LP Reply Received	🕀 Print	Tiew (***

Note: - If you have received multiple Letter to Party from the department, your latest reply will be considered as a final reply.



2: - This information vertice to get the scrutiny number of the s		scrutiny of the drawing	Need to follow the below mention
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Letter To Party Reply			
Application No	00137-2024-10	Application Date	06/03/2024
Remarks	N/A	Application Type	Below two Kanal
Letter to Party Details			
etter to Party Number	2023-24-84	Letter To Party Date	27/03/2024
Letter to party reason	Building Plan Scrutiny	Letter to Party Sent Date	27/03/2024
etter to party Description	ok		
LP Reply Date *		Letter to Party Reply Remarks	New Building plan scrutiny number
New Building Plan Scrutiny Number *			can be taken from the building plan scrutiny number
Enclose General Documents - Ch	neck List		after the status of the drawing us
Document Name	Mandatory	Remarks	accepted ttachment document should not exceed 5 MB
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Note: - Complete the scrutiny of the drawing after uploading the .dxf file, name of the owner and selecting the type of the construction.



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wner Name	sneha	Service Type	Alteration		5	363
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uilding Plan Scrutiny	Processing Details				Search	r.
rial No. Building Plan Scru	itiny Number Uploaded File	Scrutiny Report	Date and Time of file upload	l Status	Status II	Pending Action
1 DCR320240AQRL	2067 SECTOR 15.dx	f 00167-2024-PR-v1.pdf	26/03/2024 17:31:28	Accepted	Letter To Party Created	Letter To Party Reply Pending
		Close				Forwarded to verify

Note: - Scrutiny number will be generated if the status of the drawing is accepted, if not accepted please check the scrutiny report and complete the necessary changes required in the drawing. In case the drawing status is accepted please cross check the area detail and fee details before the submission of the drawing.



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bps-test.chandigarhsmartcity.in/bpa/letter	toparty/lettertopartyreply/223		
Letter To Party Reply	у		
etter to Party Number	2023-24-83	Letter To Party Date	26/03/2024
etter to party reason	Building Plan Scrutiny	Letter to Party Sent Date	26/03/2024
etter to party Description	ok		
P Reply Date *	26/03/2024	Letter to Party Reply Remarks	submitted all the details required
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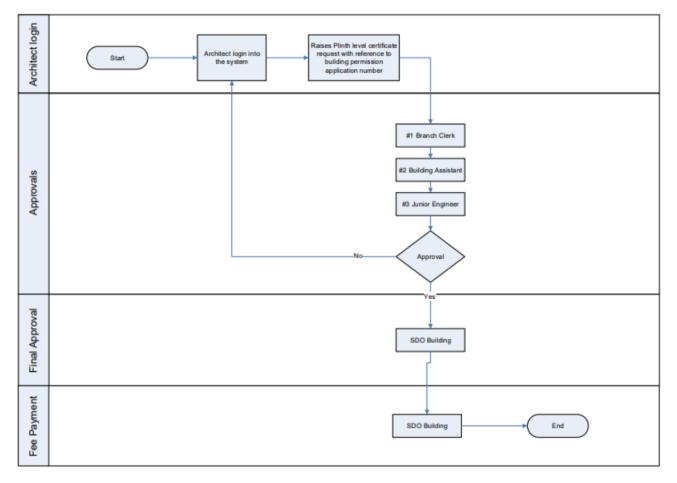
Note: - If you have received multiple Letter to Party from the department, your latest reply will be considered as a final reply.



4 System functional processes

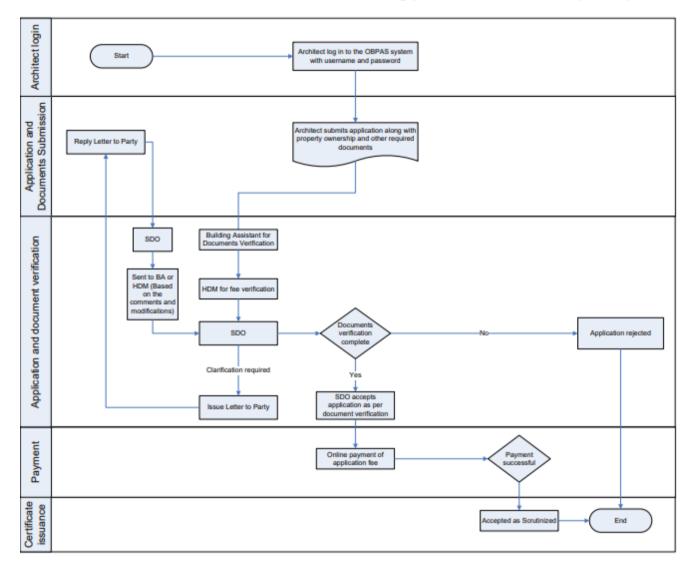
4.1 Plinth level certificate

4.1.1 Workflow for issuance of plinth level certificate (Urban)





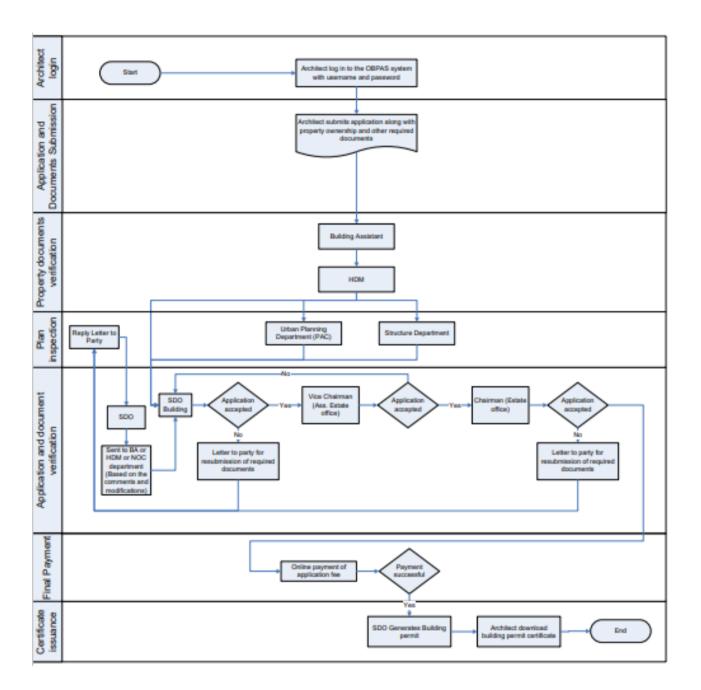
4.2 Building plan approval



4.2.1 Workflow for below two kanal building permission workflow (Urban)

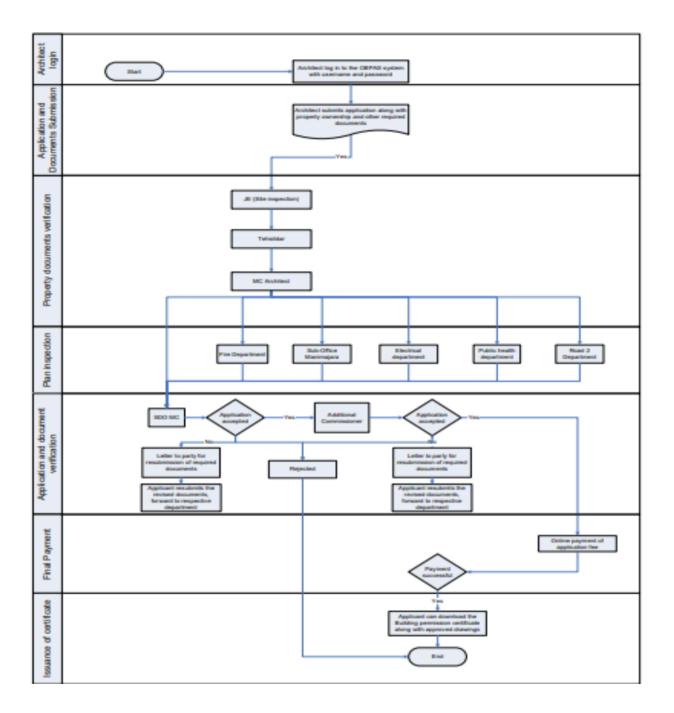


4.2.2 Workflow for above two kanal building permission (Urban)





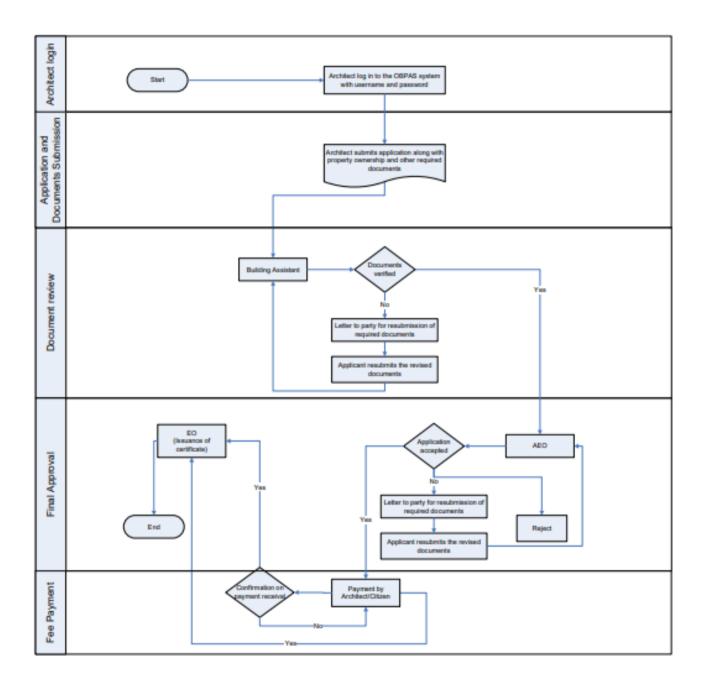
4.2.3 Workflow for Rural application





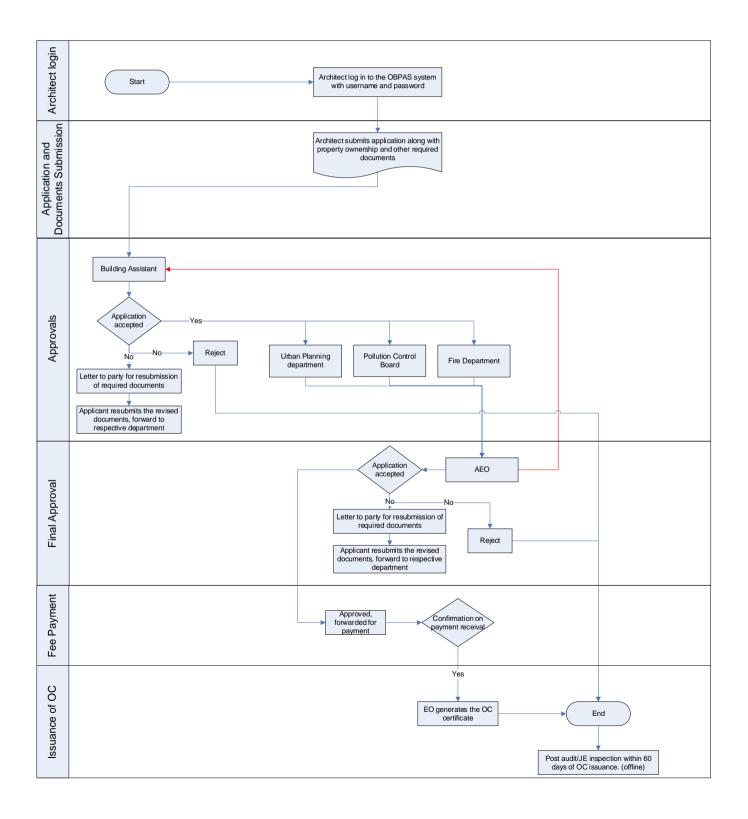
4.3 Occupancy certificate

4.3.1 Workflow for below two kanal occupancy certificate (Urban)











5 Frequently asked questions (FAQ)

Q1. How to fill information in PLAN_INFO layer?

A1. Provide the information required in PLAN_INFO Layer with following considerations:

- Write all the text in PLAN_INFO layer after '=' and 'space'. For eg. **PLOT_NUMBER= 33** instead of PLOT_NUMBER=33 and **PLOT_NUMBER= 33P** instead of 33-P or 33 P.
- Write all the text without any applicable units. For eg. PLOT_AREA_SQM= 1500 instead of PLOT_AREA_SQM= 1500sqft, SOLAR_PHOTOVOLTAIC_KWP= 2 instead of SOLAR_PHOTOVOLTAIC_KWP= 2KWP, etc.
- Write all the text in Capitals. For eg. **ROOT_BOUNDARY_TYPE= URBAN**
- Write sector number in format SECTOR_NUMBER= 23D instead of SECTOR_NUMBER=23-D or SECTOR_NUMBER= 23 D or SECTOR_NUMBER= 23d
- Write plot type in format PLOT_TYPE= MARLA (in case of Marla category of house) instead of PLOT_TYPE= EIGHT_MARLA or PLOT_TYPE= TEN_MARLA; PLOT_TYPE= ONE_KANAL instead of PLOT_TYPE= 1_KANAL or PLOT_TYPE= ONE KANAL; PLOT_TYPE= TWO_KANAL instead of PLOT_TYPE= 2_KANAL or PLOT_TYPE= TWO KANAL; PLOT_TYPE= ABOVE_TWO_KANAL instead of PLOT_TYPE= ABOVE_2_KANAL or PLOT_TYPE= ABOVE TWO KANAL
- Zone category of Plot will be as per the Table 4 of this document. Write the zone detail in the format **ZONE= SOUTH, ZONE= EAST, ZONE= CENTRE**
- Write the projected total number of building users in the format TOTAL_USERS= 5
- Write the total number of owners in the format NUMBER_OF_OWNERS= 1
- Put the responses in the PLAN_INFO layer with response YES or NO or NA instead of Yes or No or na.

Q2. What is zones and sectors in Chandigarh?

Area Category	Zone	Sector (As per document)	
Urban	South	36-46, 50-56, 61-63, 32-35, 49, 50, 51	
Urban	Centre	1-6, 8-12, 14-16, 17, 22, 23-25	
Urban	East	7, 19, 48, Industrial area Phase II, Industrial area I, 18, 20, 21,26- 28,47, IT Park, 29-31, 47-48	

Q3. How does system calculate fee for building permit?

A3. System calculates fee based on the drawing using following layers:

- 1. **Scrutiny fee –** This will be calculated based on the FAR (Floor Area Ratio) layers with color as per occupancy type.
- 2. **Labour cess –** This will be calculated based on the FAR layers with color as per occupancy type and chajja layers in the drawing.
- 3. **GST** will be calculated as 18% of scrutiny fee.
- 4. **Rule 5 (on already constructed area)-** This will be calculated based on the FAR layers drawn with colour 6



- 5. Additional fee- This will be calculated based on the FAR layers drawn with colour 1
- 6. **Security fee** shall be calculated by the system as per rule.

Q4. How should I start with the drawing preparation?

A4. Complete the drawing as per standards and guidelines required by the Estate office. The drawing should be completed as submission drawing formats. Use drawing scale 1:1 only. During or before preparation of drawing, make the UNITS settings - feet and length type architectural in the software (eg. Autocad). Length type in primary units of dimension style shall be updated to architectural. Further, add the layers for scrutiny as mentioned in the drawing manual and start drawing preparation for scrutiny. For reference use drawing template and sample drawings available in 'help resources' section in the login page.

Q5. Why is my drawing aborted?

A5. There are listed reasons that may lead to your drawing getting aborted by the system:

- The FAR layers are not put in the required occupancy type layer (eg. Colour 25 for residential plotted).
- Data in PLAN_INFO layer is not provided as per the guidelines. For eg. PLOT_AREA_SQM= 1500 sqft may get your drawing aborted. Correct way of putting data is PLOT_AREA_SQM= 1500. It is very important to provide the information in required format only.
- Additional unused layers like COMPOUNDWALL, PASSAGE etc. are provided while not in use in the drawing. Similar layers are required to be **deleted/ renamed** from the drawing layers list.
- Staircase height text in required layer in guidelines FLR_HT_M=n shall be provided in feet in decimal value. Eg. FLR_HT_M=10.25 instead of FLR_HT_M=10'3". Similar format to be followed in rear courtyard construction height and RWH capacity text.

Q6. What should I do if my drawing if 'not accepted'?

A6. One can open the .dxf file, that was uploaded for scrutiny, in the drafting software that was used for drawing preparation (eg. Autocad) and make the modifications in the drawing as per the scrutiny report. After update of drawing, one can resubmit the drawing for scrutiny.

Q7. In which format the drawing shall be saved for scrutiny?

A7. Drawing shall be saved in .dxf format only (Save file in .dxf version 2010 or lower).

Q8. How much time it will take for my drawing to get approved?

A8. After completion of drawing, system takes 2 minutes to undergo online scrutiny of drawing. Department approval may take one to two weeks in the process, depending upon scale of plot. Status of the application will be received to the applicant in the application dashboard and via sms.

Q9. When I should proceed for payment?

A9. Payment shall be done after completion of approval process. The application approval status can be seen in the application anytime, and also will be intimated to the applicant through sms and email.



Q10. Can plot owner/customer make the payment?

A10. When the application will be submitted to the estate department for approval, the sms and email will be sent to the plot owner/customer with login credentials. Owner/customer can login to the application and can make the payment.

Q11. What is letter to party?

A11. In case any gap in the application submitted by the applicant, Estate department will issue letter to party to the applicant towards which applicant can respond with required information and resume the approval process.

Q12. Which sectors plots can be taken up for scrutiny in OBPS application?

A12. All the Chandigarh properties can be taken up for scrutiny in OBPS application.

Q13. What does 'Master data not available' in the error list means?

A13. Master data includes PLOT_NUMBER, PLOT_TYPE, SECTOR_NUMBER in PLAN_INFO layer. If these three are not available in the system as per the zoning plan, then 'master data not available' comes in the scrutiny report. With this error the drawing may not be 'Accepted'.



6 Occupancy certificate drawing parameters

Fee/Drawing Parameters for dxf file

Sr. No.	Description	Details to be mentioned in OC DXF file	Layers/ Plan info key to be used
1	Labour cess	Make the revised polygon with the Buildup area layer in DXF drawing (In colour as per occupancy type)	BLK_1_FLR_n_BLT_UP_AREA
2	Rule 5	Make the revised polygon with the Build up area layer in DXF drawing (In colour 6)	BLK_1_FLR_n_BLT_UP_AREA
3	Additional coverage in the rear courtyard construction	Area of rear courtyard construction comparison with BPA	ACCBLK_1
4	Additional coverage	Make the revised polygon with the Build up area layer in DXF drawing (In colour 1)	BLK_1_FLR_n_BLT_UP_AREA
	Minor internal changes during construction	Make the revised polygon with the Build up area layer in DXF drawing (In colour =2)	BLK_1_FLR_n_BLT_UP_AREA
6	Minor changes in - doors and windows (Number of floors)	NUMBER_OF_FLOORS_WIT H_CHANGES_IN_DOORS_O R_WINDOWS_LOCATIONS = <number></number>	Add in PLAN_INFO layer- NUMBER_OF_FLOORS_WITH_CHANG ES_IN_DOORS_OR _WINDOWS_LOCATIONS = Add Numeric value only eg 1, 2, 3 etc.
8	Glazing of verandah	NUMBER_OF_GLAZING_IN_ VERANDAH= <number></number>	Add in PLAN_INFO layer- NUMBER_OF_GLAZING_IN_VERANDA H= Add Numeric value only eg 1, 2, 3 etc.



Make the revised polygon with the Build up area layer in DXF drawing (In colour 5)	
	UP_AKEA
Add in PLAN_INFO la	yer-
Additional height on second floor of SCFs converted into SCOsPlan Info (Additional height on second floor of SCFs converted into SCOs= <number feets="" in="">AREA_FOR_ADDITION FT=Add Numeric value</br></number>	
10Partitions on ground floor on multi-bays shopsPlan_info (MULTI_BAY_PARTITIONS_ NUMBER=)Add in PLAN_INFO lay MULTI_BAY_PARTITI dd Numeric value only	TONS_NUMBER=A
12Water tank above building heightThis is calculated based on Terrace utility layerLayer - BLK_1_TERRACESER TANCE	RVICE_UTILITYDIS
Add in PLAN_INFO la	yer-
13Number of LoftsNUMBER_OF_LOFTS_CONST RUCTED_BEYOND_PERMIT= <number>NUMBER_OF_LOFTS BEYOND_PERMIT= A only eg 1, 2, 3 etc.</number>	
Add in PLAN_INFO la	yer-
14Number of Non standard GateNUMBER_OF_NON_STANDA RD_GATES= <number>NUMBER_OF_NON_SS= Add Numeric value</number>	
Add in PLAN_INFO la	yer-
15Number of Niches on the common wallNUMBER_OF_NICHES_ON_ THE_COMMON_WALL= <number>NUMBER_OF_NICHE MON_WALL= Add Nu 1, 2, 3 etc.</number>	
Add in PLAN_INFO la	yer-
16 DPC certificate not available IS_DPC_CERTIFICATE_AVAI LABLE=YES/NO IS_DPC_CERTIFICAT S/NO	E_AVAILABLE=YE
Add in PLAN_INFO la	yer-
17 False ceiling AREA_OF_FALSE_CEILING= AREA_OF_FALSE_CEILING= Number> AREA_OF_with the second	
18 Add in PLAN_INFO la	yer-



	Plan security (only in case of change of ownership)	IS_THIS_A_CASE_OF_OWNE RSHIP CHANGE= YES/NO/NA	IS_THIS_A_CASE_OF_OWNERSHIP CHANGE= YES/NO/NA
	Transfer of		Add in PLAN_INFO layer-
19	building plans (only in case of change of ownership)	IS_THIS_A_CASE_OF_OWNE RSHIP CHANGE= YES/NO/NA	IS_THIS_A_CASE_OF_OWNERSHIP CHANGE= YES/NO/NA
	Excess	EXCESS_COVERAGE_6_INC	Add in PLAN_INFO layer-
20	coverage beyond zoning 6'	H_BEYOND_BUILD_UP_ARE A= Add Numeric value only eg 1, 2, 3 etc.	EXCESS_COVERAGE_6_INCH_BEYOND _BUILD_UP_AREA= Add Numeric value only eg 1, 2, 3 etc.